

## PROJECT FINAL REPORT

<b>Index</b>	
<b>Acronym</b>	
<b>Project title</b>	
<b>Lead partner</b>	

This final report consists of two parts:

- a) In the first part, you are asked to provide the JTS with information on the project's achievements, the durability of the results as well as on the challenges you may have faced during the implementation of the project. Finally, this part gives you the opportunity to give feedback on the programme's implementation. This feedback will provide valuable input for the future development of the programme.
  
- b) The second part of the final report has been developed by the INTERACT programme, which is responsible for providing technical support to cooperation programmes across Europe. Through a pilot scheme, INTERACT intends to measure the benefits and provide an overview of the achievements of the European Territorial Cooperation programmes.

## PART 1

### 1 Summary of the project's achievements

**1.1 Please provide an overview of the main achievements of your project. The information provided should focus on the main benefits the partners have gained from the exchange of experience.**

Compared with the information already provided in the different progress reports, the aim of this first sub-section is to provide a cumulative overview of the most interesting results achieved during the lifetime of the project.

➤ **Good practices transferred (if any) - (for Regional Initiative Projects only)**

If applicable, please provide an overview of the transferred good practice(s) that have occurred during the lifetime of the project. The title, location, topic and brief description of each practice should be provided. Also, the partners involved in the transfers should be indicated. Which partner was the "donor" of the good practice, and which one was the "recipient"?

➤ **Good practices guide / final publication**

Please provide the link to the web link where the project good practices guide / final publication is available for download.

➤ **Overview of the transfer process (for Capitalisation Projects only)**

Please provide an overview on the mainstreaming process by completing the table below. Concerning the last column 'Implementation stage', one of the three following levels has to be selected for each transfer of practice:

- Level 1: Action Plan finalised and signed by the relevant stakeholders and policy makers
- Level 2: Application(s) for funding already submitted within the concerned Operational Programme (or within other targeted local/regional/national funding schemes)
- Level 3: Implementation of the Action Plan (and selected good practices) already started (i.e. part of the funding already received to implement the practices)

In case levels 2 or 3 are selected, please provide further details in the last column.

Title of the good practice	'Source' Region	Adopting Region	Amount of funding dedicated to the practice implementation (if not ERDF, please specify the source of funding)	<u>Implementation stage</u>
				<u>Level:</u> <u>Details :</u>
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➤ **Local/regional policies (and/or instruments) improved**

Further to the lessons learnt during the exchange of experience and based on the different progress reports submitted, please summarise which policies were impacted and how they were impacted. For Capitalisation Projects, please indicate whether policy impacts can be reported beyond the transfer of good practices (e.g. modification of the Regional Operational Programme or any other local / regional policy instruments).

Regions / areas concerned	Name of the policy document / instrument impacted	Details on how this policy was influenced by the interregional exchange of experience
-	-	-

➤ **New projects / activities / approaches which resulted from the cooperation**

Based on the different progress report submitted, please summarise the spin-off activities (i.e. activities that were not initially planned in the application form) that may have resulted from the exchange of experience.

**1.2 Please assess the participation and involvement of the partners in the project. Were all your partners active? Did they attract other local/regional actors to the project events?**

**2 Contribution of interregional cooperation to the project's achievements**

**2.1 Link to previous INTERREG IIIC experience**

Does your project build on a previous INTERREG IIIC project?	Yes	No

If yes, please provide the acronym of this previous project:

If yes, were any of the practices identified during the previous project transferred during the INTERREG IVC projects	Yes	No

If yes, how many of these practices were transferred?

In case of transfer, please provide further information below.



**2.2 How has interregional cooperation contributed to your project's achievements? In addition to the spin-off activities described in the precedent section, are there any other benefits / lessons learnt / added value obtained through interregional cooperation?**

**2.3 Clustering activities**

Did you organise/participate in any joint activities with one or more INTERREG IVC projects working on a similar theme (e.g. organisation of joint events)?

Yes	No

If yes, how many of these activities were organised / participated in?

Please briefly describe these activities below (name of the IVC projects you have worked with, place, date, topic of the event, etc.).

**3 Durability of the project and its results**

**3.1 What will happen to the project's results now that your project is coming to an end? Will there be institutional structures that will maintain and/or disseminate the project's results? For Regional Initiative Projects, have you developed an action plan in order to mainstream the lessons learnt from the exchange of experience?**

**3.2 What will happen to the partnership after the closure of the project? Will the partnership continue to cooperate on this issue? Are any follow-up projects planned? If so, please name and briefly describe them.**

**3.3 What communication actions do you feel have been most useful in disseminating the project's achievements? Can you provide any examples of how your communication activities will ensure that the results will last after the project has ended?**

#### 4 Challenges

**Did you face any particular difficulties / challenges during the project's implementation? What measures were taken to face these difficulties / challenges?**

## **5 Experience gained and feedback on the programme**

### **5.1 Please report on your experience on project management.**

- Project coordination / implementation of foreseen activities

- Financial management

**5.2 How would you evaluate in general the INTERREG IVC programme implementation?  
Please indicate strong and weak points as well as ideas and proposals for improvements.**

Strong:

Weak:

Suggested improvements:

**5.2.1 Programme information and application (information events, application pack and forms, consultations, availability of the JTS/MA etc)**

(5 very good, 4 good, 3 neutral, 2 poor, 1 very poor)

5	4	3	2	1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments/proposals

**5.2.2 Approval, contracting, and start-up (conditions for approval, lead partner seminar, subsidy contract, consultations etc)**

(5 very good, 4 good, 3 neutral, 2 poor, 1 very poor)

5	4	3	2	1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments/proposals

**5.2.3 Monitoring, implementation and finalisation (reporting, consultations, workshops and seminars, payments, final report etc)**

(5 very good, 4 good, 3 neutral, 2 poor, 1 very poor)

5	4	3	2	1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments/proposals

**5.3 Any other issues / comments / suggestions?**

## PART 2

### INTERACT – Project achievement report

There are 79 cooperation programmes across the European Union and each of them is unique. The variety of actions is the strength of these programmes but at the same time it makes it hard to explain their effect to outsiders. While programmes can say quite a lot about the outputs of individual projects, but it is currently impossible to see the accumulated result of what has been achieved by the territorial cooperation projects across EU. This information is needed to help to explain the added value of cooperation between Europe's regions and ensure support to cooperation activities in future. To collect this kind of information is the objective of the below questionnaire, which is piloted in approximately 20 European cooperation programmes.

For completing this questionnaire, you are encouraged to set aside for a moment the existing project and programme indicators, and instead to look at your project with fresh eyes and identify one most important achievement your project delivered.

The collected information will be displayed using digital maps, and used to demonstrate to stakeholders the range of effects being achieved by cooperation projects in every part of Europe.

#### 1. Type of achievement

Please *identify only one main achievement* you consider the most important outcome of your project. In this context, the achievement is understood as the most significant and immediate advantage of carrying out your project activities; a change your project has made. Describe it in max 200 characters and indicate the main users targeted by the achievement. Please also choose one type of the achievement, where your example best fits in (tick box). It may happen that your achievement fits into more than just one type – in this case please chose the one that is considered the closest to the main purpose of the project.

Type of the achievement		Description
New knowledge or analysis (e.g. studies, surveys and analysis)	<input type="checkbox"/>	
New ways of working (e.g. change or significant improvement of working methods, skills, practices, procedures and structures; for example guidelines, strategies, tool kits where these are used by the relevant stakeholders and have produced changes in practices)	<input type="checkbox"/>	
Changes to policy or public behaviour (e.g. new or amended laws, regulations or changes to public behaviour)	<input type="checkbox"/>	
Product or service (e.g. delivery of concrete outcomes such as new services or products)	<input type="checkbox"/>	



## 2. Theme of achievement

Please select only one theme, which your achievement described above contributes to.

Economic development	<input type="checkbox"/>
Environment	<input type="checkbox"/>

## 3. Value of cooperation

Cooperation is of course a vital element in territorial cooperation programmes. The following fields try to capture the added value of the cooperation in implementing the project activities leading to the achievement. Thus, the information in the following fields relates to the way the particular achievement described under point 1, and not to the project as a whole.

### a) Nature of cooperation

Please answer each of these three questions by choosing one answer option.

Question	Yes	To a large degree	To a minor degree	No
Does the project build on an existing partnership?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has cooperation been intensified/extended during the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will cooperation continue after the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### b) Benefits of cooperation

What were additional effects of the cooperation for your partnership when working on the identified achievement?

Please choose the most suitable option for each effect.

Effect	Description	Yes	To a large degree	To a minor degree	No
Awareness - raising	The project partners in neighbouring regions/countries are more aware of cooperation possibilities and project results.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extended networks	Long term networks were created within and/or outside the partnership, which will be used in future cooperation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Confidence and trust building	Partner organisations trust each other and have more confidence in working together in future.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge transfer	Changes in the knowledge and/or performance of partners occurred due to the knowledge transfer within partnership.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity building	Abilities, skills and behaviour of individuals were strengthened and institutional structures and processes improved.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Development of new ideas and solutions	Cooperation resulted in identification of new ideas for future cooperation and revealed initially unforeseen solutions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Commitment to new / additional actions	The partnership agreed to work together on certain issues and it will take action beyond the approved funding period.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cost savings	The achievement costs per partner were lower than if each partner would implement it by himself, despite the additional costs for project management. This includes also saving of any other resources which can eventually be expressed as cost savings – i.e. time and human resource savings as well.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	Please specify:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### c) Territorial impact

*Who or what area is affected by the achievement as described in question 1?*

*Please choose only one option describing the most extensive impact.*

Partner organisations	<input type="checkbox"/>
Partner regions	<input type="checkbox"/>
Partner countries	<input type="checkbox"/>
Whole / most programme area	<input type="checkbox"/>
Whole / most EU area	<input type="checkbox"/>
It is not yet possible to know	<input type="checkbox"/>

### d) Transferability of achievement

*Would it be possible to transfer the main achievement as described in question 1 to other organisations / regions / countries outside current partnership? Please choose only one option.*

Yes	<input type="checkbox"/>
Yes, but only to some extent	<input type="checkbox"/>
No, but this achievement could inspire others	<input type="checkbox"/>
Not at all, it was not meant to	<input type="checkbox"/>

## Contact details and signature

Please provide contact details for obtaining information about the project after its official closure.

Institution:

Address:

Postal code:

Town:

Country:

Region :

Contact person:

Phone:

Fax:

Email:

Website:

Place, date: .....

.....  
Name and title of the signatory:

.....  
Signature and stamp of the Lead Partner